

## Vacancy

Development Manager Wales Rugby League  
Reporting directly to the CEO  
Based in South Wales

As part of the continued growth of Wales Rugby League (WRL) the board wishes to appoint a development manager.

Rugby League has a rich heritage of Inclusion, equality and diversity and it is part of our governance plan to continually embrace this culture. Therefore, while WRL will accept and consider all candidates we especially wish to encourage applications from females, disabled and BAME applicants.

### Principle duties

- Managing all Community coaches (zero hours contracts)
  - Manage work allocation of community coaches and Increase participation in schools through Champion Schools competition. Build network of delivery to primary schools and clubs.
- Head of Coach Education
  - Plan, deliver and assess all level 1 and level 2 coaching courses.
- Head of Safeguarding
  - Act as lead on all Safeguarding cases on conjunction with assistant lead (CEO).
  - Deliver SPC and time to listen courses.

### Minimum Qualifications

- Coach Educator.
- Level 2 Rugby League Coach.
- 3 years+ of delivering a community programme.
- DBS checked,

### Desirable

- Safeguarding verifier.

### Additional Activities

- Development Manager (DM) to line manage all WRL community coaches and WRL pathway team managers.
- Monthly meetings with CEO to monitor progress of the development plan and safeguarding.
- Conduct performance reviews for all WRL Community coaches
- Monthly board reports submitted to CEO, and SWOT analysis of all community programmes when completed.
- Support CEO in designing the WRL Business and Strategic Plan, updating targets and objectives.
- Plan and manage Rugby League festivals and International matches.
- Assist with WRL club structure criteria.
- Assist with the running of all the WRL domestic leagues.
- Attend quarterly community club meetings.

## Benefits

All WRL clothing and equipment.

Zero hours contract (can vary seasonally) plus agreed reasonable expenses.

Please submit a CV and Covering letter to Gareth Kear CEO [gareth.kear@walesrugbyleague.co.uk](mailto:gareth.kear@walesrugbyleague.co.uk)

Closing date 29<sup>th</sup> February

It's an exciting time to get involved as we recently launched our first Women's International player pathway, Learning Disability and Physical Disability Rugby League in Wales. We are also proud to say that both our Wheelchair and Men's National teams have qualified for the World cup in 2021 in England. We are looking for people with the skills, drive and passion to help us build on this legacy?