



---

# Volunteer opportunity - Under 18s Team Manager

Location: Home based with travel to training and fixtures as required. Applicants must hold a valid passport.

## Benefits

---

In return for your efforts we offer benefits which include:

- Free entry to all matches organised by Wales Rugby League
- Wales Rugby League training and leisure kit
- A chance to create a positive legacy as part of an ambitious and responsible organisation

Appointment will be made subject to a DBS check.

## Principle responsibilities

---

- To plan, control and implement all activities set down by the Head Coach in relation to your team.
- Liaise effectively with all key stakeholders and other Team Managers.

## Primary objectives

---

- To ensure the team is organised and represents Wales RL appropriately at all times
- To ensure parents/guardians receive clear communication.
- Identify and pursue potential sponsorship opportunities.
- To ensure the team has pride in themselves, their team and their sponsors.

## Organise and manage

---

- Training sessions in consultation with the coaching staff.
  - Matchday logistics in consultation with the coaching staff.
  - Database of all staff and players.
-



- 
- Arrange for training equipment, medical kit to be present at all training sessions and matches.
  - Organise appropriate medical cover for training and matches if required.
  - Communicate and organise travel arrangements with players, parents and staff.
  - Liaise with all relevant internal and external stakeholders to ensure the smooth running of all team events

## Match Day

---

- Organise team sheets
- Manage all operational team elements
- Organise playing kit, ice, balls, pre-match drinks as required by the team
- Control access to team changing room
- Account for all jerseys, socks, shorts and training equipment
- Communicate results to the WRL media team
- Communicate with and meet sponsors and guests

## End of season

---

- Ensure a comprehensive season report is submitted to Head Coach and CEO.
- Engage in an extensive season review to identify areas of improvement.
- Provide a detailed plan to deliver the program in upcoming seasons.

## In order to be successful, you will need to have:

---

- Excellent spoken and written English.
- It is desirable, though not essential, to speak Welsh.
- Ability to operate in a remote management environment with first class administration skills.
- Experience of establishing, building and maintaining effective relationships with a wide range of stakeholders
- The ability to operate in a structured manner
- An understanding of Rugby League structure nationally and to some extent, internationally

**To apply please send CV and covering letter to Wales Rugby League Head of Youth, Paul Berry, by 5pm, Friday 11 April 2025. Email <mailto:paul.berry@walesrugbyleague.co.uk>**



---

If you are an applicant with disability who meets the essential requirements of the job, we will interview you. Wales Rugby League welcomes applications from all suitably qualified persons regardless of age, sex, race, disability, pregnancy, marital / civil partnership status, sexual orientation, gender reassignment or religious background.

**The WRL is committed to equality through diversity and inclusion.**